

COMMUNITY OPTIONS, INC.  
APPLICATION FOR EMPLOYMENT

Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Other Phone \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

Position desired \_\_\_\_\_

Date you could start work \_\_\_\_\_ Hours available \_\_\_\_\_

EDUCATION

School	Name/Location	Courses	Graduated	Degree
High School	_____	_____	_____	_____
Technical	_____	_____	_____	_____
College	_____	_____	_____	_____
Graduate	_____	_____	_____	_____

TRAINING/EXPERIENCE

List items specific to job desired; licenses, apprenticeships, field placements, student teaching, military status, certifications (CPR) sign or second language ability, types of equipment/programs operated confidently.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYMENT HISTORY  
List your 3 most recent jobs.

Company \_\_\_\_\_ Dates Employed \_\_\_\_\_

Address \_\_\_\_\_

Position held \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company \_\_\_\_\_ Dates Employed \_\_\_\_\_

Address \_\_\_\_\_

Position held \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company \_\_\_\_\_ Dates Employed \_\_\_\_\_

Address \_\_\_\_\_

Position held \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_

We will be contacting the employers listed above unless you request otherwise. List employers you do not want us to contact below and add an alternate employment reference.

Do not Contact: \_\_\_\_\_

\_\_\_\_\_

Alternate Employment Reference

Company \_\_\_\_\_ Dates Employed \_\_\_\_\_

Address \_\_\_\_\_

Position held \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_

